

UNIVERSITY OF GEORGIA
AGRONOMY GRADUATE STUDENT ASSOCIATION
BYLAWS

ARTICLE I – Name

Section 1. The name of the organization shall be the AGRONOMY GRADUATE STUDENT ASSOCIATION, hereinafter referred to as the AGSA

ARTICLE II – Objectives

- Section 1. The objective of the AGSA is to allow students to:
- a. Become acquainted with all crop and soil science graduate students.
 - b. Become familiar with the research project of each agronomy graduate student and better understand the scope of the graduate research program of the department
 - c. Sponsor projects within the Department of Crop and Soil Sciences that will enhance the graduate student program
 - d. Support the Department of Crop and Soil Science activities contributing to the graduate program.

ARTICLE III-Membership

Section 1. All graduate students of agronomy related majors are eligible for membership regardless of race, religion, sex, or country of origin.

ARTICLE IV-Officers

Section 1. Officers of the AGSA shall be a President, Vice-President, Secretary, **Treasurer**, Web Master, Student Liaisons, and Public Affairs. No individual may hold more than one office in the organization at the same time.

Section 2.

- a. The President, Vice President, **Treasurer**, Secretary, Web Master, Student Liaisons, and Public Affairs Officer will be elected annually as hereinafter provided. Their terms of office shall begin immediately following the last meeting held in the spring semester.
- b. The President, Vice President, Treasurer, and Secretary will serve as the executive committee.**

- c. The Vice-President shall take the position of President if the President graduates or decides to resign before the term is up. The members of the AGSA will hold a special election to elect a new Vice-President.

Section 3. Each officer shall serve until a successor has been elected or appointed and officially installed.

Section 4. New officer positions may be created by a majority vote of the members of the AGSA. The newly created officers shall be elected by the AGSA and future elections will occur annually with the other officers.

ARTICLE V-Duties of Officers

Section 1. The President shall be the Executive Head of the AGSA and shall preside at all meetings. The President shall have authority to call meetings, appoint Chairmen and name members to committees.

Section 2. Should the President be absent or otherwise unable to serve, the Vice-President shall carry out the duties and responsibilities of the President. The Vice-President will work with the President to coordinate committees, fundraisers, or other activities. **The Vice-President shall also serve as the primary delegate representing the AGSA and department on the Graduate Student Association (GSA) Council.** In the event the President and the Vice-President cannot serve, the members of AGSA will vote to elect a new President and/or Vice-President.

Section 3. The Treasurer of the AGSA is expected to keep records and receipts of all financial transactions, balance the checkbook and reconcile bank statements. The Treasurer is also expected to prepare and present a yearly report to the AGSA, faculty advisor, and/or Department Head on the state of club finances.

Section 4. The Secretary of the AGSA shall issue notices of all meetings of the AGSA; keep a record of the proceedings of the AGSA; and keep safely and systematically all books, papers, records, and documents including award records belonging to the AGSA or in any way pertaining to the business thereof.

Section 5. The Web Master is expected to maintain the AGSA web site, update membership and events pages as needed, respond to website related email, promote the AGSA and UGA via the web, and train future club webmasters.

Section 6. Student Liaisons (1 Crops and 1 Soils) are expected to welcome new graduate students to the department. Student Liaisons shall also be a resource for new or prospective students and will assist the President and/or Vice President with any activities related to the recruitment of new graduate students. **The Student Liaisons will coordinate recruitment activities with the Department Head and staff.**

Section 7. The Public Affairs Officer is expected to help promote AGSA and its activities. The Public Affairs Officer is expected to assist the web master by keeping the web site updated and current as well as promoting AGSA activities.

ARTICLE VI – Meetings

Section 1. Meetings will be scheduled on a monthly basis at a time and place determined by the membership.

Section 2. The **executive committee and/or officers** of the AGSA will meet regularly and the secretary will record and make available to the members of AGSA the minutes of these meetings.

ARTICLE VII - Awards, Etc.

Section 1. The Chapter may, from time to time, at the discretion of the Executive Committee, offer meals or other awards in recognition of outstanding work or ability in the field of Agronomy.

ARTICLE VIII – Amendments

Section 1. The Bylaws may be amended by a majority of the membership voting at a meeting, provided the proposed amendment or amendments have been submitted to all members of the AGSA in writing at least 7 days in advance of the date set by the President for voting on the amendments.

Section 2. The Bylaws, as amended, shall become effective immediately unless otherwise provided therein, when ratified by the membership.

Voted and approved by the AGSA membership on _____