

GEORGIA CLEAN MARINA PROGRAM CERTIFICATION ASSESSMENT FORM

Marina: _____, Survey date: _____

Contact person: _____, Title: _____

Address: _____, City: _____, State: _____, Zip: _____

Telephone: _____, Fax: _____, E-mail: _____

Owner(s): _____

Address: _____, City: _____, State: _____, Zip: _____

Telephone: _____, Fax: _____, E-mail: _____

Type of facility:

Marina _____, Yacht Club _____, Boatyard (no slips) _____, Marina/Yard _____, Other --

(describe) _____

Number of employees in boating season: Full time _____, Part time _____

Boat storage capacity: Wet slips _____, Dry racks inside _____, Dry racks outside _____, Other _____

Total occupied _____%, Power boats _____%, Sail _____%; # PWC _____, # Wash racks _____,

Staging docks _____, Smallest boat _____, Largest boat _____, Average boat size _____

Types of services: (circle all that apply)

Slips	Moorings	Racks, Inside	Racks, Outside	Land Storage
Launch/Haul Out	Wash Racks	Transient Dockage	Engine Repair	Customer Maint Area
Hull Repair	Fiber glassing	Painting	Bottom Painting	Fish Cleaning
Charter Boats	Rental Boats	Fuel Dock	Pump out	Dump Station
Restaurant	Snacks	Lodging	Campground	Pool/Recreational Area
Marine Railway	Travel Lift	Forklift	Crane	Overhead Boat Hoist
Boat Ramp	Marine Store	Restrooms	Showers	Recycling Facilities
Other Services	_____	_____	_____	_____

On a busy weekend typical number boats: _____, Number of parking spaces, paved _____, unpaved _____

Name of water body at facility: _____, Number of other marinas in 2-mile radius _____

Year marina built _____, Year bought by owner _____, Describe operator experience _____

This form is used by marina operators and representatives of the Georgia Clean Marina Program to conduct assessments of facility operations and activities. The assessment addresses potential environmental impacts by the marina and recommended Best Management Practices (BMP's). The page numbers refer to "Best Environmental Management Practices for Georgia Marinas". An asterisk (*) after the item indicates the manual should be consulted for associated legal requirements.

Clean Marina certification will be awarded to marinas making a minimum score in each subject Area. Scoring is based on applicable items only. It is not necessary to implement all of the recommended practices to be recognized as a Georgia Clean Marina, but it is necessary to be in compliance with all applicable laws and regulations.

The "not applicable" (N/A) option addresses items that do not apply to your operation and will not be counted in scoring. For example, if you do not have wash and maintenance areas, check N/A for Area 1, number 5. Please attach another page to this form to clarify answers or to advise of other items the reviewers should consider in assessing the marina.

Area 1: STORMWATER MANAGEMENT			
DO YOU:	YES	NO	N/A
1. have a stormwater permit and a Stormwater Pollution Prevention Plan? (p. 45) *			
2. have stormwater buffers between paved areas and surface water? (p. 45-47)			
3. have designated maintenance areas designed to contain pollutants? (p. 47-48)			
4. stencil warnings on storm drains? (p. 48)			
5. use catchments, separators, sorbents in wash and maintenance areas? (p 49-49)			
Area 1 Score: [_____ YES responses ÷ _____ Number of applicable items] x 100 = _____ %			
Area 2: FUELING OPERATIONS			
DO YOU	YES	NO	N/A
1. comply with Federal petroleum storage requirements? (p. 50) *			
2. have inspection/repair program for fuel storage and dispensing equipment? (p. 50)			
3. have marked and accessible cut off valves and switches? (p. 50-51)			
4. have procedures for avoiding spills from boat fuel overflow vents? (p.51)			
5. track fuel sales and reconcile with inventory on a daily basis? (p. 51)			
6. have fuel spill response materials assessable on the fuel dock? (p.51)			
7. have a written fuel spill response plan with training program ? (p. 51, 78-80)			
8. have signage for proper fueling procedures? (p. 81)			
9. have marina personnel present when customers are fueling? (p. 81)			
10. routinely use oil absorbent materials at the fuel dock? (p. 81)			
Area 2 Score: [_____ YES responses ÷ _____ Number of applicable items] x 100 = _____ %			
Area 3: WASTE HANDLING: NON HAZARDOUS SOLIDS & LIQUIDS			
DO YOU:	YES	NO	N/A
1. properly manage and dispose of all wastes? (p. 52-55) *			
2. provide signage identifying waste disposal practices? (p. 53-54)			
3. provide convenient trash disposal for marina customers? (p. 53-54)			
4. provide or promote waste recycling?			
5. do you satisfy MARPOL requirements for garbage reception facilities? (p. 53) *			
6. conduct daily trash pick up within the marina and along the shore line?			
7. provide recognition to boaters who properly dispose of waste?			

Area 3 Score: [_____ YES responses ÷ _____ Number of applicable items] x 100 = _____ %			
Area 4: WASTE HANDLING - HAZARDOUS SOLIDS & LIQUIDS			
HAVE YOU:	YES	NO	N/A
1. identified types and quantities of hazardous wastes generated? (p. 56) *			
DO YOU:			
2. store/use/dispose of hazardous wastes in accordance with Federal and State laws? *			
3. have written procedures for proper management and disposal of hazardous wastes?			
4. maintain records of hazardous waste disposal?			
5. maximize use of environmentally friendly products?			
6. contract with an approved hazardous waste hauler?			
7. provide signage identifying waste disposal practices? (p. 55)			
8. provide a waste storage facility with containment and a roof? (p. 55)			
9. have adequate storage space for container inspections? (p. 57)			
10. clearly mark all containers as to content? (p. 57)			
11. monitor and lock waste storage areas?			
12. have a written spill contingency plan? (p. 78-80)			
13. have employees supervise customers while they are using waste storage areas?			
Area 4 Score: [_____ YES responses ÷ _____ Number of applicable items] x 100 = _____ %			
Area 5: FISH CLEANING WASTES (p. 58)			
DO YOU:	YES	NO	N/A
1. educate boaters on sound fish waste management?			
2. have a designated/well flushed fish cleaning site			
3. post signage on proper disposal?			
Area 5 Score: [_____ YES responses ÷ _____ Number of applicable items] x 100 = _____ %			
Area 6: BOAT BILGE PETROLEUM CONTROL (p. 58, 78-81)			
DO YOU:	YES	NO	N/A
1. prohibit discharge of oil in marina waters in your dockage contract?			
2. take measures to educate boaters regarding prevention of oil/fuel spills in bilges?			
3. promote and sell oil absorption materials?			
4. have an inventory of absorbents for a spill from the marina's largest vessel?			
Area 6 Score: [_____ YES responses ÷ _____ Number of applicable items] x 100 = _____ %			
Area 7: BOAT CLEANING (p. 59)			
DO YOU:	YES	NO	N/A
1. prohibit hull pressure washing over the water?			
2. prohibit power scrubbers for underwater hull scrubbing?			
3. promote and sell biodegradable soaps?			
4. prohibit using cleaners with ammonia, sodium hypochlorite or chlorinated solvents?			
5. post signs promoting proper boat cleaning methods?			
6. restrict cleaning ashore to area designed for containment and disposal of residues?			
7. use porous cloth to catch water and air borne materials?			
8. properly dispose of collected residues?			
Area 7 Score: [_____ YES responses ÷ _____ Number of applicable items] x 100 = _____ %			

Area 8: SANITARY WASTE MANAGEMENT (p. 60-61, 89)			
DO YOU:	YES	NO	N/A
1. prohibit discharge of sewage/gray water in marina waters in your dockage contract?			
2. have a well maintained sanitary pumpout system?			
3. have a dump station or wand attachment to empty portable toilets?			
4. have clean, functional restrooms available 24 hours a day?			
5. actively promote your pumpout service?			
6. educate boaters on impact of sewage into our waterways?			
Area 8 Score: [_____ YES responses ÷ _____ Number of applicable items] x 100 = _____ %			
Area 9: SERVICING BOATS AND EQUIPMENT (p. 61, 83-88)			
DO YOU:	YES	NO	N/A
1. inspect marina owned vehicles and equipment on a scheduled basis for fluid leaks?			
2. perform all maintenance/repairs in an area designed to contain/collect fluid spills?			
3. restrict operations and parking to an area designed to contain/collect fluid spills?			
4. have a written program for managing repair and maintenance wastes?			
5. have a formal pollution prevention training program for service employees?			
5. contain dust from sanding?			
6. contain debris from sand blasting?			
7. minimize impacts from pressure washing?			
8. minimize impacts of painting operations/			
9. have spill response materials available in the service area?			
10. dispose of oil filters properly?			
11. recycle oils, antifreeze and solvents?			
Area 9 Score: [_____ YES responses ÷ _____ Number of applicable items] x 100 = _____ %			
Area 10: HERBICIDES, PESTICIDES AND FERTILIZERS (p. 61)			
DO YOU:	YES	NO	N/A
1. follow manufacturer's instructions for use and storage?			
2. use native vegetation and sustainable gardening practices?			
Area 10 Score: [_____ YES responses ÷ _____ Number of applicable items] x 100 = _____ %			
Area 11: RETAIL OPERATIONS (p. 62)			
DO YOU:	YES	NO	N/A
1. promote environmentally safe products and environmental education in your store?			
2. manage inventories for bulk buying, durability, and high recycled content?			
3. train sales staff to know environmental impact of products?			
4. accept batteries, oil, filters and antifreeze for recycling?			
5. rent dustless sanders?			
6. sell fuel and oil additives that increase engine efficiency and reduce pollution?			
7. sell petroleum absorbent and fuel spill prevention products?			
Area 11 Score: [_____ YES responses ÷ _____ Number of applicable items] x 100 = _____ %			

Area 12: EMERGENCY PREPAREDNESS & RESPONSE			
DO YOU:	YES	NO	N/A
1. maintain Material Data Safety Sheets as required by OSHA? (p. 82-89)			
2. have a written response plan for spill prevention and control?			
3. have a written plan for fire prevention and response?			
4. have a written plan for hurricane preparedness?			
5. have a written plan for boat sinkings			
6. have emergency contact numbers for any and all emergencies posted at all phones?			
7. involve agencies (fire departments, USCG, police) in emergency planning/training?			
8. have a formal employee emergency/pollution prevention training program?			
9. have a formal customer emergency/pollution prevention training program?			
10. have a formal contractor emergency/pollution prevention compliance program?			
11. regularly review response procedures and revise as necessary?			
12. incorporate preparedness and response practices into contacts?			
Area 12 Score: [_____ YES responses ÷ _____ Number of applicable items] x 100 = _____ %			

SCORING

Enter the score for each Area on the lines below and compare the score to the minimum required scores. To be eligible for Georgia Clean Marina designation, the score for each area must equal or exceed the minimum required for each applicable Area.

MARINA SCORE		MINIMUM REQUIRED SCORE *	
Area 1	_____ %	Area 1	80%
Area 2	_____ %	Area 2	80%
Area 3	_____ %	Area 3	70%
Area 4	_____ %	Area 4	76%
Area 5	_____ %	Area 5	66%
Area 6	_____ %	Area 6	100%
Area 7	_____ %	Area 7	75%
Area 8	_____ %	Area 8	83%
Area 9	_____ %	Area 9	73%
Area 10	_____ %	Area 10	100%
Area 11	_____ %	Area 11	72%
Area 12	_____ %	Area 12	75%

Verified by Georgia Clean Marina Representative:

Signed by Marina Operator/Owner:

Date: _____

Date: _____

* Note: Upon initial yearly inspection if the minimum requirements are not met then the marina has **60 days** from initial inspection to make appropriate changes to meet minimum requirements to his facility and request a follow-up inspection

(Check one) _____ Initial Survey _____ Follow-up Survey & date of Initial Survey _____