

**UNIV 1102: *LEARNING TO LEARN*: SYLLABUS**  
**Fall, 2009**

**Instructor:** Tom Montgomery  
**Office:** 201 Milledge Hall  
**Office Hours:** Office Hours: 1:00-2:00 W; 2:00-3:00 Thursday  
**Phone:** 542-0471 (Leave a message.)  
**e-mail:** montego4@uga.edu

**Textbook:** *Active Learner*  
by S. L. Nist & J. Holschuh  
**(DO NOT PURCHASE USED COPIES ---PAGES MAY BE MISSING.)**

**Supplies:** Schedule Book/Daily Planner  
3 x 5 note cards  
Large paper clips  
Notebook with pockets for handouts and class notes  
Portable lexicon

**COURSE GOALS**

The purpose of Learning to Learn is to teach students effective and efficient strategies which will improve their academic success at UGA. Many students begin college armed only with study behaviors that may have been successful for them in high school. However, students may quickly find that what worked in high school often fails to work in college. Learning to Learn teaches students how to select and modify strategies based on the course, the task, and their own characteristics as a learner.

It is important for students taking Learning to Learn to understand that this course is different from content-driven courses such as psychology or history. Rather than just learn content or the "what," students will be learning the "what, the how, and the why." Such an orientation demands that students practice strategies outside of class. As strategies are taught, students are expected to apply them to the college-level materials presented in class as well as to their other courses. In short, learning how to become strategic is not something you can master by watching others or by reading a textbook assignment ---it is learned by actual practice and application outside of class.

## COURSE GRADING PROCEDURES

As with other courses, grades depend primarily on how well students perform on exams and on other course requirements. Exams will consist of both objective and essay/short answer formats. All quizzes will be short answer questions. Grades will be computed using a point system.

Grades will be determined along the following guidelines:

|  |     |
|--|-----|
| Psychology Unit Exam .....               | 10% |
| History Unit Exam .....                  | 10% |
| Quizzes (Announced and Pop Quizzes)..... | 15% |
| Practice Activities.....                 | 10% |
| Participation.....                       | 20% |
| Strategy Projects.....                   | 20% |
| Other Unit Exam.....                     | 10% |
| Final Exam .....                         | 10% |

Please save all of your completed assignments. I will give you notification of your grades several times during the quarter. If my records differ from yours, you will have proof of completed work.

## GENERAL INFORMATION

### 1. ATTENDANCE AND TARDY POLICY

Regular class attendance is important because daily class and homework assignments will provide opportunities to practice new skills. All absences count the same regardless of the reason for the absence. There is no such thing as an "excused absence." *Three absences* are allowed. Students with 4 (four) absences will be automatically dropped from the course and will receive a W/F. Class attendance is valued because one cannot learn to be strategic with occasional bursts of effort.

"Dilatories" are disruptive to instruction; therefore, it is important for you to arrive on time. Please note that two "dilatories" equal one absence.

## **2. EXPECTATIONS REGARDING ASSIGNMENTS**

**You are responsible for assignments whether or not you are in class the day they are assigned or the day they are due. You might want to exchange phone numbers with a reliable classmate who can pick up handouts for you if you are absent. You should also see me during office hours to get handouts and assignments.**

**Practice assignments or quizzes may be collected for credit on a random basis. You should complete them for your own benefit and think about how they will be useful to you in other courses. If you complete them only because they were assigned for practice credit, they will be a waste of your time and mine.**

**Practice assignments are due on or before the day assigned. If you miss class and wish to receive credit for the assignment due that day, you must do BOTH of the following:**

**(a) Call me BEFORE class and during office hours if possible. Speak to me or leave a complete message with the secretary stating that you will not be in class. If you cannot reach me, try e-mail ---before class meets.**

**(b) Make sure your assignment is delivered to me (send a student with the assignment to class or send a friend with the assignment to my office) by the time that our class ends. Please understand that unless these prior arrangements have been satisfied, NO LATE ASSIGNMENT WILL BE ACCEPTED.**

**If you miss class and a pop quiz is given, you will NOT be able to make up that quiz. However, I will drop your lowest pop quiz grade. Plan on at least 5 pop quizzes during the quarter. These pop quizzes could be over your class notes or your assigned readings in *AL*, so make sure you keep up and review on a daily basis.**

**There will be no makeup tests for the unit exams unless you have contacted me prior to class and have a legitimate excuse with appropriate documentation for your absence.**

