



Office of Judicial Programs Judicial Process

Incident Reported
Through a complaint, via police reports, or via referral

Office of Judicial Programs (OJP)

- Incident is reviewed.
- Alleged violations of the Code of Conduct are examined.
- If possible conduct regulation violation exists to move forward with the investigation, a hearing officer will be assigned to the case and the student will be notified in writing of the pending charges.
- Student will arrange meeting time to discuss the case with the assigned hearing officer.
- During the meeting, student has the opportunity to share information about the case.
- If hearing officer finds enough information to move forward with the charges, case is resolved informally or formally.

No Action

- Hearing officer does not find enough information to move forward with judicial charges.

Informal Resolution

- Student and conduct officer agree that an informal resolution is a reasonable outcome.
- Student accepts responsibility for violation(s) of the Code of Conduct.
- Student agrees with sanctions assigned for violation.
- In an informal resolution, the student waives the right to an appeal.
- Violation of Code is noted on the student's judicial record.
- The judicial record is considered an open (public) record.

Formal Resolution

- At any time, student can request to have the alleged violation resolved through a formal resolution process.
- Notice of hearing is given to student at least five business days prior to hearing date.
- Student is responsible for presenting his/her case at the hearing. An advisor may assist the student, but he/she is not permitted to speak directly to the panel or witnesses during the hearing. An advisor from University Judiciary is available to the student.
- Outcome of hearing is decided by a panel composed of two University Judiciary members and one faculty/staff administrator.
- Student advocate will present the University's case.
- Violation of the Code of Conduct is determined using preponderance of the evidence standard.
- All hearings are open to the public.
- Panel decides an outcome of hearing and if applicable, assigns sanctions for violation.
- If applicable, violation of the Code is noted on student's judicial record, which is an open (public) record.

Appeal

- Appeals must be filed with the OJP within five business days of receipt of the decision.