



The University of Georgia

Office of the Senior Vice President for Academic Affairs and Provost

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TO: Vice Presidents and Deans
FROM: Jayne L. Smith, Director, Office of Faculty Affairs 
SUBJECT: 2006-2007 Board of Regents' Agenda Deadlines
DATE: June 13, 2006

In order to meet the deadlines for electronic submission of faculty appointments for the Board of Regents' agenda, below is a list of dates that complete appointment packages must be received by the Office of Faculty Affairs (OFA). Please note that in addition to the hard copy of the appointment package, you must also submit the faculty record electronically via the FIRST system, so please schedule your own procedures accordingly. The effective date of all appointments and changes to current faculty appointments should be after the Board of Regents' consideration date.

DATE DUE IN OFFICE OF FACULTY AFFAIRS*	BOARD OF REGENTS CONSIDERATION DATE
Monday, July 10, 2006	Wednesday, August 9, 2006
Monday, August 14, 2006	Wednesday, September 13, 2006
Monday, September 11, 2006	Wednesday, October 11, 2006
Monday, October 9, 2006	Thursday, November 9, 2006
No December 2006 Board of Regents Meeting	
Monday, December 4, 2006	Wednesday, January 10, 2007
Tuesday, January 16, 2007	Wednesday, February 14, 2007
Monday, February 12, 2007	Wednesday, March 14, 2007
Monday, March 19, 2007	Wednesday, April 18, 2007
Monday, April 9, 2007	Wednesday, May 9, 2007
Monday, May 14, 2007	Wednesday, June 13, 2007
No July 2007 Board of Regents Meeting	

*OFA deadline dates are subject to change based on the USG HR Datamart agenda submission deadlines and Board of Regents' meeting dates. Please continue to process faculty appointments on a routine basis prior to these dates.

cc: Dr. Michael F. Adams, President
Dr. Arnett C. Mace, Jr., Senior Vice President for Academic Affairs and Provost
Prof. Jere W. Morehead, Vice Provost for Academic Affairs