

Psychology 3100:
Dr. Gary Lautenschlager

Special Topics: Psychology @ Work
Spring 2008

Syllabus 1
rev07Jan08

Class:
3:30-4:45 TR 111 PSY

Office: 327 PSY
garylaut@uga.edu

Phone: 542-2174
Hours: 2:30-3:30 TR
And by appt

TEXT: Krumm, D. (2001). **Psychology at Work: an introduction to Industrial/Organizational psychology.** New York, NY: Worth. ISBN: 1-57259-659-7

COURSE OBJECTIVES:

Most of us will spend a major portion of our waking hours in some profitable pursuit. For some this is work, for others it is a passion. This course focuses on how psychological theories, principles and methods have been and can be applied to workplace.

COURSE REQUIREMENTS:

- 1.) Do the assigned readings.
- 2.) Attend class, roll is taken and your active participation is expected. (10% of grade)
- 3.) You **MUST** be registered on WebCT with your UGA ID.
- 4.) Three (3) examinations with a variety of question types (multiple choice, matching, essay, etc). Exams cover readings and all class activities over the given period. (90% of grade)

Exams will consist of multiple choice, matching and short essay questions. I often ask short answer questions about exercises and activities from class. Each exam will count for 30% of your grade. **No makeup exams will be given.**

GRADING will be done by percentage of total points:

	86-89%	B+	76-78%	C+	60-68%	D	
92% - up	A	82-85%	B	71-75%	C	below 60%	F
90-91%	A-	79-81%	B-	69-70%	C-		

	Points
Exams will be worth 300 pts each	900 pts
Attendance/participation	100 pts

UNIVERSITY POLICIES:

All academic work must meet the standards contained in "A Culture of Honesty." You are responsible to know these standards before performing any academic work. The course syllabus is a general plan for the course; deviations announced to the class by the instructor may be necessary.

Students with Disabilities:

If you have a physical, psychiatric, or learning disability, and require accommodations, please let me know within the **first two weeks** of the semester so that your learning needs may be appropriately met. It is difficult or impossible to accommodate last minute requests. You will also need to provide documentation of your disability on an appropriate form the Disability Services Office on campus.

READING ASSIGNMENTS

<u>Week</u>	<u>Chapter(s)</u>	<u>TOPIC(S)</u>
1	1, 2	Introduction / Research Methods
2	2, 3	Ethics / Organizational Structure
3	3, 4	Changing Structure
4	4, 5	Decision-making exercises & Group Problem-Solving
5	5	Communication Exam #1
6	6	Motivation & Satisfaction
7	7	Leadership
8	8	Personnel Recruiting & Selection
9	8, 9	Placement, Testing
10	9	Testing Exam #2
11	10	Performance Appraisal
12	11	Training & Development
13	12	Job & Work Design
14		Employee Health & Safety
15		The BIG picture of I-O revisited
April		Last Exam, Tuesday, May 6, 3:30-6:30

CELL PHONE POLICY

I expect all cell phones to be turned off and no calls taken during class with the following exceptions: 1) you (or your partner) are in the final months of pregnancy OR 2) a family member or close personal friend is seriously ill OR 3) you have children who may need to contact you.

Some Helpful WebSites

There will be a minimal WebCT site for this course with information & additional readings.

Learn About I-O Psychology

<http://www.siop.org>

The Society for Industrial and Organizational Psychology: News and resources for industrial psychologists

<http://www.shrm.org>

Society of Human Resources Management: News, resources, Tip of the Day for human resources professionals

INFORMATION REQUIRED FOR EXCUSED MEDICAL ABSENCE

See the Course WebCT Site