



2008 Camp Counselors Russia Program Agreement – University of Georgia

Acceptance and Placement at a Camp

1. A non-refundable application fee of \$35.00 must accompany your application. Applications must be post-marked by April 1st. If you intend to apply to the UGA Study Abroad program, your application must be submitted to CCUSA no later than March 15, 2008.
2. **A confirmation of acceptance fee of \$1000 (4 or 8 weeks at camp) is due within 30 days after acceptance to the program. The final program fee of \$975 is due no later than April 15th. If you apply on or after March 15th the total balance of \$1975 is due by April 15th. *An additional surcharge may apply for expedited application and visa processing.**
3. CCUSA insurance covers you for four to eight weeks, beginning the day you depart on a pre-arranged flight to Moscow and includes: accident and sickness, trip interruption, medical evacuation, liability and loss or damage to your personal belongings. **Insurance does not cover pre-existing conditions.**
4. Any false, misleading or withheld information on your application or inappropriate behavior during your interview, prior to departure for Moscow or during your participation on the CCUSA program is grounds for immediate cancellation of your application without refund.
5. Upon acceptance, your application will be sent to Moscow. Placement at a camp occurs on an ongoing basis. CCUSA will notify you as soon as your placement with a camp is finalized. **Due to Camp Directors making final staffing decisions, placement is not guaranteed.**
6. CCUSA will provide you with visa documents and instructions; you are responsible for additional visa costs if you choose to apply yourself or if you wish your visa to be expedited. The cost of regular visa processing as a group is included in your program fees and we will apply for it for you. CCUSA aims to apply for all visas in the second week of May, and to use the longest processing time available (10 days) in order to save you money. The visa permits you to enter Russia to participate in the CCUSA program. You cannot participate in the program without this visa. You are required to submit a photocopy of your passport at the interview, which is used to generate a visa invitation telex from Moscow.
7. CCUSA has two scheduled arrival days in Moscow – the first is for arrival in Moscow on June 13th, 2008 and the second on July 11th, 2008. Your flight date must coincide with one of these two arrival dates. Your flight is included in your program fees – details will be supplied after placement has been confirmed.
8. The date on which camp ends is included with your camp placement information. You must work at camp until this date.
9. You are required to submit the following to CCUSA before your departure to camp: **CCUSA Health History** form completed and signed by your physician and a **police background check**. Failure to complete a health history form in your home country may result in you paying for a very expensive medical examination in Moscow. Failure to complete a police background check may result in dismissal from the program.
10. You are required to send an introduction letter, postcard or email to your camp director upon receiving your placement information.

Refund Policy

1. The application fee of \$35 is only refundable if you are not accepted to the program.
2. Cancellations from the program prior to May 1st will result in 80% refund of all program fees paid to CCUSA. All cancellations must be posted in writing.
3. The acceptance fee will not be refunded if you cancel from the CCUSA program after May 1st, except in the case of your serious illness (doctor's verification required) or serious illness or death of a parent or sibling (doctor's verification required). If this occurs, CCUSA will refund a portion of your fees less any costs incurred to date. All cancellations must be submitted in writing.
4. If you are not placed by June 10, 2008 you will be cancelled from the program and receive a full refund of the fees paid to CCUSA. In this event, refunding the fees is the limit of CCUSA's responsibility, as damages for non-participation are impossible to calculate.

Travel to Camp

1. You must arrange and pay for your own transportation and return flight from the designated CCUSA departure airport in New York. Travel from the CCUSA designated airport to Moscow is arranged and paid for by CCUSA unless you have chosen to take the "own arranger" option, and arrange your own travel/flights to Moscow. In this case the program fees will be reduced by \$800. You must confirm your flight itinerary with the CCUSA office and arrive in Moscow on the required program start date (June 13th, 2008 or July 11th 2008). Please keep in mind that if you are on the "own arranger" option, you may be required to make your own way to the CCUSA rendezvous point in Moscow.
2. All international flights are booked based on program dates. Any date change or cancellation fees will be your responsibility.
3. Any additional or unforeseen fuel surcharges or tax increases set by the airline may be the responsibility of the participant.
4. CCUSA and our partner, **Artek Tours** will provide accommodations, meals and tours in Moscow.
5. Once in Moscow, **Artek Tours** will provide round-trip transportation to and from your camp. This is typically a multiple day train journey.
6. Transfer from the Russian arrival airport to the orientation site is provided for all CCUSA group flights.

During the Summer

1. The standard resident camp season consists of either a four or eight-week period with a certain number of days off, which are decided upon by the Camp Director. The amount of the small stipend you receive in Russia, is determined by your camp director according to camp policy, but will typically be no more than 1000 rubles per month (30USD).
2. The camp provides you with room, board, and bedding free of charge during the camp session. Your personal expenses before, during and after camp are your own responsibility.
3. Your visa cannot be extended. You are responsible for making any and all arrangements for independent travel around Russia after your camp has finished.

Early Departures

1. If you fail to fulfill the responsibilities of your position at camp or violate any camp rule, your participation will be terminated. The camp director or CCUSA has full discretion over employment and termination decisions. In case of termination or voluntary early departures from camp the following penalties will result: forfeiture of all fees paid to CCUSA; financial liability for all travel costs including domestic cost of transportation paid by CCUSA for your travel to camp and the cost of your domestic travel back to Moscow; financial liability for cost of accommodation in Moscow while waiting for flight and flight "change of date" penalties (up to US600 in penalties). The foregoing does not apply in cases of documented critical illness of you or an immediate family member (parent or sibling).

I fully understand that I give up a great deal of privacy and comfort, work long and demanding hours and must adhere to camp policies which may be limiting and not necessarily reflect my way of living (curfews, time on/off, no smoking, no alcohol, etc.). My signature below confirms that I have read, understood and agreed to abide by the terms, conditions and rules as detailed above. It also allows CCUSA to forward my name to a preferred travel agent, to our counselors who may wish to share a room for any travel options and to counselors traveling to the same camp or traveling on the same flight. I allow photos taken of me at meetings, arrival sites and/or at my employer location to be used for publicity purposes. California law applies to any disputes arising out of this agreement.

Name: _____ Signature: _____

Date: ____/____/____

Please make a copy of this for your own records, and return the signed original with your application form.